

Fee for Service - Enrolment Form

Emergency Contact		
Relationship: <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Other: (please specify)		
Title: Mr / Mrs / Ms / Miss		First Name:
Mobile:		Home Phone:
Address:		
Suburb:		Post Code:
Employer Details		
Business Name:		Contact Person:
Business Address:		
Suburb:		Post Code:
Email:		
Phone:		Mobile:
Employment Status:		Direct Supervisor (if different from above) :
<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> School Based		
Terms & Conditions of Enrolment		
Please read the following terms and conditions carefully:		
Fee for Service Student <p>All students are required to complete the Privacy Notice and Student Declaration. The Privacy Notice and Student Declaration is a statement acknowledged by a student to indicate awareness that personal information collected from the student may be used together with training activity information. The privacy statement lists the ways information about the student is held, used, disclosed and managed. Specific questions may be directed to the Skilling Australia information line on 13 38 73 or via email at VET-DataPolicy@education.gov.au.</p> <p style="margin-left: 40px;">Is the student undertaking training with their Employer <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> If yes, the employer agrees to release student as per training plan.</p> <p>Complete the following and clearly mark if an Employer and or Student is responsible for training costs and the amount.</p> <p><input type="checkbox"/> Employer understands and agrees to pay a total of \$ _____ to Careers Training Centre for training costs</p> <p><input type="checkbox"/> Student understands and agrees to pay a total of \$ _____ to Careers Training Centre for training costs</p> <p>Clearly mark to accept that you understand the refund and withdrawal policy as contained in the student handbook and identify if the Employer or Student is responsible for any part payment of any training fees outstanding at the time of cancellation of training. A copy of the Student Handbook can be found on www.careerstrainingcentre.com for the refund and withdrawal policy</p> <p><input type="checkbox"/> Employer understands and agrees to pay the costs of training should the training course be cancelled after the student has been enrolled and training has commenced.</p> <p><input type="checkbox"/> Student understands and agrees to pay the costs of training should the training course be cancelled after the student has been enrolled and training has commenced.</p> <p>Payment plans are available. A Statement of Attainment or Qualification will not be issued if any outstanding fees are due.</p> <p>You have read and understood the information contained on pages 1 and 2 and by signing this enrolment form you are acknowledging that all information provided is true / correct and complete.</p>		
_____ / /		_____ / /
Trainee Signature and Date		Employer Signature and Date
_____ / /		
Parent / Guardian Signature and Date		